



Volunteer Application Form

Please return to:

Volunteering
Brent Mind
Hampton House
1b Dyne Road
London NW6 7XG

Thank you for your interest in volunteering for Brent Mind. **Please indicate which service you are interested in volunteering for.**

As a Brent Mind Volunteer you will be working with vulnerable adults. As part of the Volunteer Agreement Brent Mind will carry out a CRB check.

Today's date

Full name:

Address:

Postcode:

Email
address

Tel No: Home/Mobile

Tel No:
Work

When is it best to contact you?

How would you prefer to be contacted?

Mobile phone Home phone Work phone Email

Occupation:

Are you Full Time or Part Time?

Date of birth

Where did you hear about this opportunity?

Why do you want to become a Volunteer with Brent Mind?

Please give us details of any previous experience you have as a volunteer- this may be through family, work or your own experience. (If you haven't got any experience this will not affect your application).

What are your hobbies and interests?

Volunteer Drivers – Type of car you drive and number plate:

For the CRB check we need your National Insurance Number and all your addresses for the last 5 years.

National Insurance Number

Addresses for the last 5 years:

Please provide us with the names and addresses of two referees whom we may contact. At least one should know you in a work related capacity (voluntary/paid). If you have any problem with finding suitable referees please do not hesitate to contact the Volunteer Co-ordinator to discuss.

Name 1

Address 1

Phone Number 1

Name 2

Address 2

Phone Number 2



As a volunteer at Brent Mind you may be in contact with vulnerable adults, therefore we want to know if you have ever been cautioned or convicted of a criminal offence

YES **NO**

If yes please state:

Date of caution/conviction:

Offence:

Where/when committed:

Please note:

- That the Rehabilitation of Offenders Act 1974 does not apply to Staff and Volunteers working with vulnerable people with mental health problems
- A false declaration will result in being dismissed as a volunteer

Signature:.....



BRENT MIND operates an equal opportunities policy

1. We welcome applications from all parts of the community.
2. To help us ensure that our volunteers reflect the diverse nature of Brent's communities, please complete the following monitoring information.

Would you describe yourself as?

- Asian (eg Pakistani, Bangladeshi, Indian, Sri Lankan)
- South East Asian (eg Chinese, Vietnamese, Malaysian, Thai)
- British Asian

- Black African
- Black Caribbean
- Black British

- Turkish
- Greek
- White European
- White British
- Irish
- Jewish
- Mixed Race
- Other

Gender

Male

Female

Do you consider yourself to have a disability? If yes please state the nature of your disability and please state any special needs.

An Applicant's Guide to Completing the Criminal Records Bureau (CRB) Application Form

1. Please bring your National Insurance Number
2. You will need to be able to list all your previous addresses for the last 5 years.
3. Please write in black in and in **BLOCK CAPITALS**
4. To correct a mistake put a line through it.
5. Leave an empty box between words but **NOT** between postcodes or telephone numbers.
6. Don't strike out a section or state that it is not applicable, just leave it blank.
7. Don't staple any attachments to the form.
8. Don't use correction fluid.
9. Don't complete sections E, F, X, Y and Z.
10. Don't sign item 69
11. **Confirming your identity:** Your identity needs to be confirmed. You need to provide original documentation (no photocopies) to the person who asked you to complete this form. Please use the diagram below to determine which of these documents you need to provide. Which documents do you need to provide? Can you produce any documents from Group 1?
If Yes - 3 documents must be seen. One document from Group 1 plus any two from Groups 1 or 2.
If No - 5 documents to be seen. Five documents from Group 2.

List of Valid Identity Documents

Group 1

Passport	
EU Photo Identity Card	HM Forces ID Card (UK)
Driving Licence (UK) (Full or provisional) - England/Wales/Scotland/Northern Ireland/Isle of Man ; either photocard or paper (a photo card is only valid if the individual presents it with the counterpart licence)	Birth Certificate (UK) - issued within 12 months of date of birth – full or short form acceptable
Adoption Certificate (UK)	Firearms Licence (UK)

Group 2

Marriage/Civil Partnership	Store Card Statement *
Certificate Financial Statement ** - e.g. pension, endowment, ISA	NHS Card (UK)
Birth Certificate	Mortgage Statement **
Vehicle Registration Document	Benefit Statement* - e.g. Child Allowance, Pension
P45/P60 Statement (UK) **	Insurance Certificate ** Certificate of British Nationality (UK)
Mail Order Catalogue Statement *	Council Tax Statement (UK) **
Bank/Building Society Statement *	Work Permit/Visa (UK) **
Court Claim Form (UK) ** - Documentation issued by Court Services	A document from Central/Local Government/Government Agency/Local Authority giving entitlement (UK)*: - e.g. from the Department for Work and Pensions, the Employment Service , Customs & Revenue, Job Centre, Job Centre Plus, Social Security
Utility Bill* - electricity, gas, water, telephone – including mobile phone contract/bill	Connexions Card (UK)
Exam Certificate - e.g. GCSE, NVQ	Credit Card Statement *
TV Licence **	National Insurance Card (UK)
Addressed Payslip *	

***documentation should be less than three months old **issued within past 12 months**

Please note all documents must be in the applicant's current name. At least one document must confirm the applicant's current address and at least one document must confirm the applicant's date of birth.